

FINAL NOTICE: NOTICE OF INTENT TO TOW

Date: [Insert Date]

To the owner/operator of the following vehicle:

- **Make:** [Insert Car Make]
- **Model:** [Insert Car Model]
- **Color:** [Insert Color]
- **License Plate:** [Insert Plate Number]
- **Location:** [Insert Parking Space or Area]

This is a formal warning that your vehicle is currently in violation of the parking regulations for [Insert Property Name].

Reason for Violation:

[Insert reason, e.g., Parking in a restricted zone / Exceeding visitor time limit / Parking without a valid permit]

This vehicle must be moved by **[Insert Time]** on **[Insert Date]**. Failure to relocate the vehicle by this deadline will result in the vehicle being towed at the owner's expense without further notice.

If towed, your vehicle will be taken to:

Towing Company Name: [Insert Company Name]

Phone Number: [Insert Phone Number]

Address: [Insert Address]

Please ensure your vehicle is moved immediately to avoid towing fees and inconvenience.

Sincerely,

[Your Name/Property Management Name]

[Contact Phone Number]