

[Date]
[Homeowner Name]
[Property Address]
[City, State, Zip Code]

Subject: Notice of Non-Compliance - Expired Vehicle Registration

Dear [Homeowner Name],

Upon a recent inspection of the community on [Date of Inspection], it was observed that the following vehicle parked at your property has an expired registration:

- **Vehicle Make/Model:** [Vehicle Description]
- **License Plate Number:** [Plate Number]
- **Color:** [Vehicle Color]

According to the Association's Covenants, Conditions, and Restrictions (CC&Rs), specifically [Section/Article Number], all vehicles parked within the community must maintain current and valid registration tags. Vehicles with expired tags are considered "abandoned" or "stored" under our governing documents and are subject to enforcement action.

To resolve this matter and avoid further action, please ensure the vehicle registration is updated and the current tags are displayed, or remove the vehicle from the community by [Deadline Date].

Once the registration has been updated, please notify the Board or Management Office at [Email/Phone Number] so we may update our records and close this file.

Failure to bring the vehicle into compliance by the date mentioned above may result in fines or the towing of the vehicle at the owner's expense, as permitted by our governing documents.

Thank you for your prompt attention to this matter and for helping keep our community beautiful.

Sincerely,

[Your Name/Board Member Name]
[Title/Position]
[HOA Name]