

NOTICE OF VIOLATION: ABANDONED / INOPERABLE VEHICLE

Date: [Insert Date]

Property Address: [Insert Property Address]

Vehicle Description: [Make, Model, Color, License Plate Number]

To the Owner/Occupant,

This letter serves as official notification that a vehicle located on your property or the adjacent public right-of-way has been identified as being in violation of local codes regarding abandoned or inoperable vehicles.

The vehicle was inspected on [Insert Date of Inspection] and found to be in violation due to the following condition(s):

- Expired or missing license plates/registration
- Flat tires or missing wheels
- Wrecked, dismantled, or partially dismantled state
- Evidence of being stationary for more than [Number] consecutive days
- Engine or transmission missing/inoperable

Required Action:

To avoid further enforcement action, you must perform one of the following by [Insert Compliance Deadline Date]:

1. Repair the vehicle so that it is in legal operating condition.
2. Store the vehicle within a completely enclosed building (such as a garage).
3. Remove the vehicle from the property entirely.

Consequences of Non-Compliance:

Failure to comply with this notice by the deadline stated above may result in the vehicle being towed and impounded at the owner's expense. Additionally, you may be subject to monetary fines or a court summons.

If you believe this notice was issued in error or if the vehicle has already been removed, please contact the [Insert Department Name] at [Insert Phone Number] immediately.

Sincerely,

[Your Name/Signature]

[Your Title]

[Organization/City Department Name]