

Date: [Date]

To: [Resident Name]

Address: [Property Address]

Subject: NOTICE OF NON-COMPLIANCE: INOPERABLE VEHICLE

Dear Resident,

This letter is to inform you that a vehicle located on your property is currently in violation of the community rules and regulations regarding inoperable vehicles.

Vehicle Description:

Make/Model: [Make/Model]

Color: [Color]

License Plate: [Plate Number]

Location: [Location on Property]

Violation Observed:

The vehicle has been identified as inoperable due to: [e.g., flat tires, expired tags, dismantled parts, or remaining stationary for over X days].

Action Required:

To return to compliance, please perform one of the following actions by [Deadline Date]:

1. Repair the vehicle so that it is in legal, operating condition.
2. Move the vehicle into an enclosed garage.
3. Remove the vehicle from the community premises.

Failure to bring this matter into compliance by the date listed above may result in further action, which may include fines or the towing of the vehicle at the owner's expense, as outlined in our community bylaws.

If you believe this notice has been sent in error, or if you have already corrected the issue, please contact the management office immediately at [Phone Number] or [Email Address].

Thank you for your cooperation in keeping our community safe and well-maintained.

Sincerely,

[Your Name/Signature]

[Title/Board Name]

[Community Name]