

FINAL NOTICE: NOTICE OF INTENT TO TOW OVERSIZED VEHICLE

Date: [Insert Date]

To the Owner/Operator of:

- **Vehicle Make/Model:** [Insert Make/Model]
- **Color:** [Insert Color]
- **License Plate:** [Insert Plate Number]
- **Location:** [Insert Parking Spot or Address]

Dear Resident/Owner,

This is a **FINAL WARNING** regarding the oversized vehicle described above. Our records indicate that this vehicle is currently in violation of the parking regulations established by [Insert Property Name/Homeowners Association/City Ordinance].

According to our policies, oversized vehicles (defined as [Insert Definition, e.g., exceeding 20 feet in length or 7 feet in height]) are strictly prohibited from parking in this area.

REQUIRED ACTION:

You must remove this vehicle from the premises or relocate it to an authorized parking area no later than:

[Insert Deadline Time, e.g., 8:00 AM] on [Insert Deadline Date].

FAILURE TO COMPLY:

If the vehicle is not removed by the deadline stated above, it will be towed at the owner's expense without further notice. Please be advised that towing and storage fees are the sole responsibility of the vehicle owner.

To avoid towing, please ensure the vehicle is moved immediately. If you believe this notice was issued in error, please contact [Insert Management Office/Department Name] at [Insert Phone Number] immediately.

Sincerely,

[Your Name/Organization Name]

[Your Title]

[Contact Information]