

DATE: [Insert Date]

TO: [Owner/Resident Name]

ADDRESS: [Insert Property Address]

VEHICLE INFO: [Make/Model/License Plate]

SUBJECT: SECOND NOTICE - OVERSIZED VEHICLE PARKING VIOLATION

Dear [Name],

This is a formal follow-up to our initial notice dated [Date of First Notice] regarding the parking of an oversized vehicle at the location mentioned above. Our records indicate that the vehicle remains in violation of the community parking regulations.

Violation Details:

- **Regulation:** [Insert Policy/Rule Number]
- **Issue:** Parking of a vehicle exceeding [Insert Length/Weight/Height] limits.
- **Location:** [Insert Specific Parking Area/Street]

Per our policies, oversized vehicles (including but not limited to RVs, boats, trailers, and heavy-duty trucks) are prohibited from parking in this area without prior written authorization.

Required Action:

Please remove the vehicle or move it to an approved storage location immediately. The vehicle must be relocated no later than [Insert Deadline Date/Time].

Consequences of Non-Compliance:

Failure to rectify this violation may result in further action, which may include fines of [Insert Amount] per day, the loss of parking privileges, or the towing of the vehicle at the owner's expense.

If you believe this notice has been sent in error, or if you have already moved the vehicle, please contact the management office at [Insert Phone Number] or [Insert Email Address] immediately.

Thank you for your prompt cooperation.

Sincerely,

[Your Name/Signature]

[Your Title/Company Name]