

Date: [Insert Date]

Policyholder Name: [Insert Full Name]

Policy Number: [Insert Policy Number]

Property Address: [Insert Insured Address]

Subject: Notification of New Home Security System Installation

Dear [Insurance Agent/Company Name],

I am writing to formally notify you of a recent upgrade to my home security. I have recently installed a new professionally monitored security system at the property listed above.

The details of the system are as follows:

- **Installation Date:** [Insert Date]
- **Monitoring Company:** [Insert Company Name]
- **Type of Monitoring:** [Burglary / Fire / Carbon Monoxide / Water Leak]
- **System Features:** [e.g., 24/7 Professional Monitoring, Smart Locks, Video Surveillance]

I have attached a copy of the "Certificate of Installation" provided by the security company for your records.

Based on these enhancements to the property's safety and security, I request that you review my current homeowners insurance policy for any applicable premium discounts or credits. Please provide an updated policy declaration page reflecting these changes and any adjustments to my premium.

Thank you for your assistance. Please contact me at [Insert Phone Number] or [Insert Email Address] if you require further information.

Sincerely,

[Your Signature]

[Your Printed Name]