

DATE: [Insert Date]

TO: [Property Owner Name]

ADDRESS: [Property Address]

LOT/UNIT #: [Insert Number]

RE: INITIAL NOTICE OF RECREATIONAL VEHICLE (RV) PARKING VIOLATION

Dear [Property Owner Name],

This letter serves as a formal notice regarding the parking of a Recreational Vehicle (RV) on your property located at the address above. It has been observed that the following vehicle is parked in violation of the community guidelines/local ordinances:

- **Vehicle Description:** [Make, Model, Color]
- **License Plate:** [License Number]
- **Location:** [Specific area where parked, e.g., Driveway/Street]

Violation Details:

According to [Section/Article Number] of the [Homeowners Association Rules / City Code], RVs are not permitted to be parked in [specified areas] for longer than [allowable time frame, e.g., 24 hours].

Required Action:

Please remove the vehicle or move it to a compliant storage location by [Insert Deadline Date/Time].

Failure to rectify this violation may result in further action, including potential fines or towing at the owner's expense, as outlined in the community governing documents.

If you believe this notice has been sent in error, or if you require a short-term extension for loading/unloading purposes, please contact the management office immediately at [Phone Number] or [Email Address].

Thank you for your prompt cooperation in keeping our community compliant.

Sincerely,

[Your Name/Signature]

[Your Title/Association Name]

[Contact Information]