

Date: [Insert Date]

To: [Name of Vehicle Owner/Tenant Name]

Address: [Insert Address/Unit Number]

Vehicle Make/Model: [Insert Vehicle Info]

License Plate: [Insert Plate Number]

SUBJECT: NOTICE OF SAFETY HAZARD - IMPROPER ELECTRIC VEHICLE CHARGING

Dear [Name],

This letter is to formally notify you of a safety hazard involving the charging of an electric vehicle at [Insert Location/Property Name].

On [Insert Date] at [Insert Time], it was observed that your vehicle was being charged in a manner that violates safety protocols. Specifically, the following hazard was identified:

- ☐ Use of unapproved extension cords across public walkways (Tripping Hazard).
- ☐ Use of non-grounded or domestic outlets for high-voltage charging (Fire Hazard).
- ☐ Charging in a restricted or non-designated area.
- ☐ Damaged or altered charging equipment.
- ☐ Other: [Insert Description]

These actions pose a significant risk of electrical fire, property damage, and personal injury. To ensure the safety of all residents and the property, you are required to:

1. Immediately cease the use of the unauthorized charging method.
2. Remove all cords, cables, and equipment from common areas or unauthorized outlets.
3. Utilize only designated, professionally installed EV charging stations.

Failure to rectify this hazard immediately may result in [fines / towing of the vehicle / legal action] as per the [Building Rules/Lease Agreement].

If you have questions or need to discuss authorized charging options, please contact the management office at [Insert Phone Number].

Sincerely,

[Your Name/Property Management Name]

[Title]

[Contact Information]