

NOTICE OF PARKING VIOLATION: EV CHARGING TIME LIMIT EXCEEDED

Date: [Insert Date]

Location: [Insert Station Name/Address]

Vehicle Make/Model: [Insert Vehicle Info]

License Plate: [Insert Plate Number]

Dear Vehicle Owner/Operator,

This letter serves as a formal notice that your vehicle was identified as exceeding the posted time limit at an Electric Vehicle (EV) charging station.

Violation Details:

- **Arrival Time:** [Insert Time]
- **Departure/Observation Time:** [Insert Time]
- **Maximum Allowed Time:** [Insert Time Limit, e.g., 2 Hours]
- **Status:** [Charging Complete / Overstayed Limit]

Our charging stations are intended for active charging only. To ensure all EV drivers have fair access to the infrastructure, vehicles must be moved once the time limit is reached or the battery is fully charged.

Required Action:

[Insert Action: e.g., Please pay the attached fine / This is a warning / Your vehicle may be towed upon next violation.]

If you have questions regarding this notice, please contact [Insert Department Name] at [Insert Phone Number/Email].

Thank you for your cooperation in keeping these spaces available for the community.

Sincerely,

[Your Name/Organization Name]

[Contact Information]