

Date: [Date]

To: [Tenant Name]

Address: [Tenant Unit Number/Address]

RE: NOTICE OF LEASE VIOLATION - PARKING INFRACTION (DOUBLE PARKING)

Dear [Tenant Name],

This letter serves as a formal notice that you are in violation of your lease agreement regarding parking regulations at [Property Name/Address].

Violation Details:

On [Date] at [Time], your vehicle, described as a [Vehicle Make/Model/Color] with License Plate [Plate Number], was observed double parking in the [Location/Parking Lot].

Double parking is a violation of [Section/Paragraph Number] of your Lease Agreement and/or the Community Rules and Regulations. This behavior obstructs traffic flow, limits parking availability for other residents, and may create a safety hazard for emergency vehicles.

Required Action:

Please ensure that your vehicle is parked legally within the lines of a single designated space at all times. Effective immediately, you must refrain from double parking on the premises.

Failure to comply with parking regulations may result in further action, including but not limited to, the towing of your vehicle at your expense, fines, or further legal action regarding your tenancy.

If you have any questions regarding this notice, please contact the management office at [Phone Number].

Sincerely,

[Your Name/Property Manager Name]

[Property Management Company Name]