

NOTICE OF LOT CLEARING AND PARKING RESTRICTIONS

Date: [Insert Date]

Location: [Insert Specific Lot Name/Address]

Scheduled Work Dates: [Insert Start Date] to [Insert End Date]

Dear Resident/Tenant/Property Owner,

Please be advised that maintenance crews will be performing lot clearing services at the location mentioned above. These works include [Insert description, e.g., debris removal, tree trimming, or snow clearing].

Parking Restrictions:

To ensure the work is completed safely and efficiently, all vehicles must be removed from the lot during the following times:

- **Start Time:** [Insert Time]
- **End Time:** [Insert Time]

Important Notice: Any vehicles remaining in the lot during the restricted hours may be towed at the owner's expense. Please ensure all vehicles are relocated to [Insert Alternative Parking Location, if applicable] prior to the start time.

We apologize for any inconvenience this may cause and appreciate your cooperation in maintaining the property.

If you have any questions, please contact [Insert Contact Name/Department] at [Insert Phone Number] or [Insert Email Address].

Sincerely,

[Your Name/Company Name]
[Property Management/Facility Office]