

[Date]

[Property Management Name/City Department Name]

[Address]

[Phone Number]

IMPORTANT: WINTER PARKING RESTRICTIONS

Dear Resident,

To ensure that snow removal equipment can safely and effectively clear the streets and parking lots during the upcoming winter season, we are implementing winter parking restrictions.

Effective Dates: [Start Date] to [End Date]

Restricted Hours: [Start Time] to [End Time]

Please adhere to the following rules:

- **Street Parking:** No parking is allowed on public streets during the restricted hours mentioned above or when snowfall exceeds [Number] inches.
- **Designated Areas:** Residents must move vehicles to [Specific Area/Garage] during snow emergencies.
- **Alternative Parking:** [Describe Odd/Even side parking if applicable].

Vehicles found in violation of these restrictions may be ticketed or towed at the owner's expense. These measures are necessary to keep our roads safe for emergency vehicles and residents.

We appreciate your cooperation in keeping our community safe and accessible this winter.

Sincerely,

[Name/Signature]

[Title]