

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Subject: Confirmation of Your Umbrella Insurance Policy Upgrade

Dear [Client Name],

Thank you for choosing to upgrade your Umbrella Insurance policy with [Insurance Agency Name]. We appreciate your continued trust in us to protect your financial future.

This letter confirms that your coverage limit has been increased from \$[Old Limit] to \$[New Limit], effective as of [Effective Date]. This upgrade provides you with an enhanced layer of liability protection over your primary auto and homeowners policies.

**Policy Details:**

- Policy Number: [Policy Number]
- New Coverage Limit: \$[Amount]
- Effective Date: [Date]
- Revised Annual Premium: \$[Amount]

You will receive your updated policy documents via [Mail/Email] within [Number] business days. Please review them carefully and keep them with your other important insurance records.

If you have any questions regarding this upgrade or if there are any other changes in your life that might affect your coverage needs, please do not hesitate to contact me directly at [Phone Number] or [Email Address].

Thank you again for your business.

Sincerely,

[Agent Name]

[Title]

[Insurance Agency Name]