

[Your Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Agent or Representative Name]
[Insurance Company Name]
[Company Address]
[City, State, Zip Code]

Re: Umbrella Policy Upgrade - Policy Number: [Your Policy Number]

Dear [Agent Name],

I am writing to formally thank you for your assistance in upgrading my personal umbrella liability coverage. I appreciate the time you took to review my current assets and explain the benefits of increasing my protection limits.

I have received the updated policy documents and have reviewed the new coverage terms. I feel much more secure knowing that this additional layer of protection is in place to safeguard my family's financial future.

Thank you for your professional guidance and for ensuring the transition to the higher coverage limit was handled efficiently.

Sincerely,

[Your Signature]

[Your Printed Name]