

## **NOTICE OF MOTORCYCLE REMOVAL AND ENFORCEMENT**

**Date:** [Insert Date]

**To:** Owner/Operator of Motorcycle [Insert Make/Model]

**License Plate:** [Insert Plate Number/VIN]

**Location:** [Insert Specific Location/Parking Stall]

**Subject: FINAL NOTICE PRIOR TO TOWING**

Dear Owner/Operator,

This letter serves as an official notice that the motorcycle described above is currently in violation of the parking regulations at [Insert Property Name/Address].

### **Reason for Enforcement:**

- Unauthorized parking in a restricted/private zone.
- Parking in a designated fire lane or emergency access point.
- Expired registration or lack of valid permit.
- Obstruction of pedestrian walkways or vehicle traffic.
- Abandoned or non-operational status.

### **Required Action:**

The motorcycle must be moved or the violation corrected by [Insert Time] on [Insert Date]. Failure to comply with this notice will result in the motorcycle being towed and relocated to an impound lot at the owner's sole expense.

### **Towing Information:**

If the vehicle is relocated, it will be held at:

[Insert Towing Company Name]

[Insert Towing Company Address]

[Insert Towing Company Phone Number]

Please note that daily storage fees may apply once the vehicle is impounded. To avoid these costs, ensure the motorcycle is moved immediately.

Sincerely,

[Your Name/Department]

[Property Management/Enforcement Agency]

[Contact Phone Number]