

NOTICE: NEW MOTORCYCLE PARKING REGULATIONS

Date: [Insert Date]

To: All Residents, Tenants, and Visitors

Subject: Important Update Regarding Motorcycle Parking

Dear All,

Please be advised that new parking regulations regarding motorcycles and motorized scooters will take effect on [Insert Effective Date] at [Insert Location/Property Name].

Under the new policy, the following rules apply:

- **Designated Areas:** Motorcycles must be parked exclusively in designated motorcycle parking zones located at [Insert Specific Location].
- **Prohibited Zones:** Parking on sidewalks, fire lanes, or in spaces designated for full-sized vehicles is strictly prohibited.
- **Permit Requirements:** [All motorcycles must display a valid parking permit / No permit is required at this time].
- **Security:** All owners are encouraged to use disc locks or chains. The management is not responsible for theft or damage.

Please ensure your vehicle is moved to the appropriate area by the effective date mentioned above. Vehicles found in violation of these regulations after this date may be subject to [fines / towing at the owner's expense].

These changes are being implemented to improve traffic flow, ensure pedestrian safety, and maximize available parking space for everyone.

If you have any questions regarding these new rules, please contact the Management Office at [Insert Phone Number] or [Insert Email Address].

Thank you for your cooperation.

Sincerely,

[Your Name/Building Management]
[Property Name/Company Name]