

[Date]

[Resident Name]

[Resident Address]

[City, State, Zip Code]

Subject: Notice Regarding Community Guidelines for Car Washing and Auto Repair

Dear Resident,

This letter serves as a reminder to all community members regarding the rules and regulations concerning vehicle maintenance and cleaning within the property. To maintain the appearance of our neighborhood and ensure environmental compliance, please adhere to the following guidelines:

1. Car Washing:

Car washing is only permitted in [Designated Areas/Not Permitted]. Please ensure that all soap and runoff are managed according to local environmental regulations to prevent chemicals from entering the storm drains.

2. Auto Repairs:

Major automotive repairs, including but not limited to engine work, oil changes, and fluid flushes, are strictly prohibited in driveways, parking lots, or common areas. Only minor emergency repairs (such as changing a flat tire or jump-starting a battery) are allowed.

3. Vehicle Storage:

All vehicles parked on the property must be in operable condition. Vehicles on jacks, blocks, or those with leaking fluids must be removed or repaired at an off-site location immediately.

These rules are in place to preserve the cleanliness of our community and to protect our shared infrastructure. Failure to comply with these guidelines may result in [Fines/Towing/Disciplinary Action].

If you have any questions regarding these policies, please contact the management office at [Phone Number] or [Email Address].

Thank you for your cooperation in keeping our community a pleasant place to live.

Sincerely,

[Your Name/Property Manager Name]

[Association/Management Company Name]