

Date: [Insert Date]

To: All Residents/Tenants of [Insert Property Name]

Subject: NOTICE CONCERNING ON-SITE AUTO REPAIR AND WASHING RESTRICTIONS

Dear Residents,

This letter serves as a formal reminder regarding the rules and regulations concerning vehicle maintenance and cleaning within the community premises, including parking lots, driveways, and common areas.

To ensure the safety of all residents, maintain the professional appearance of our property, and comply with local environmental regulations, the following activities are strictly prohibited on-site:

- **Major Auto Repairs:** Any repairs involving the removal of engines, transmissions, or body parts are not permitted.
- **Fluid Changes:** Changing oil, coolant, brake fluid, or other hazardous liquids is prohibited due to the risk of spills and environmental damage.
- **Vehicle Washing:** Washing cars using hoses or buckets is not allowed in common areas to prevent water runoff and drainage issues.
- **Disabled Vehicles:** Vehicles that are inoperable, on jacks/blocks, or have flat tires may not be stored in the parking areas.

Only minor emergency repairs, such as changing a flat tire or jump-starting a battery, are permitted. All other maintenance must be performed at an authorized service facility off-site.

Failure to comply with these restrictions may result in fines, towing of the vehicle at the owner's expense, or further administrative action as outlined in your lease/residency agreement.

We appreciate your cooperation in keeping our community clean and safe.

Sincerely,

[Your Name/Signature]

[Property Management/HOA Board Name]

[Contact Phone Number]