

**Date:** [Insert Date]

**To:** All Residents and Tenants

**Property:** [Insert Property Name/Address]

**Subject:** PROHIBITION OF VEHICLE SERVICING AND WASHING ON PREMISES

Dear Residents,

This letter serves as a formal reminder regarding the rules and regulations concerning vehicle maintenance within the community common areas, parking lots, and garages.

Please be advised that the following activities are strictly prohibited on property grounds:

- **Vehicle Washing:** Washing, waxing, or detailing vehicles using hoses, buckets, or pressure washers.
- **Mechanical Repairs:** Oil changes, fluid flushes, brake replacements, or any major mechanical work.
- **Fluid Disposal:** The pouring of oil, coolant, or other automotive chemicals into storm drains or trash receptacles.

These policies are in place to ensure compliance with local environmental regulations, prevent damage to the asphalt and drainage systems, and maintain the aesthetic standards of our community.

Failure to comply with these regulations may result in fines, towing at the owner's expense, or further legal action as outlined in your lease agreement or HOA bylaws.

We appreciate your cooperation in keeping our property clean and safe.

Sincerely,

[Your Name/Name of Representative]  
[Property Management Company Name]  
[Contact Phone Number]  
[Email Address]