

[Date]

[Resident Name]

[Resident Address]

[City, State, Zip Code]

Subject: NOTICE OF NON-COMPLIANCE - Vehicle Maintenance and Washing Regulations

Dear Resident,

This letter is to formally notify you of a violation regarding the vehicle regulations at [Property/Community Name]. It has been observed that vehicle repairs or washing have been occurring at [Specific Location/Unit Number], which is in violation of our community guidelines.

Please be advised of the following rules:

- **Vehicle Repairs:** Major mechanical repairs, oil changes, and fluid replacements are strictly prohibited on the premises to prevent property damage and environmental hazards.
- **Vehicle Washing:** Washing vehicles is restricted to [Designated Area, if any] or is prohibited on the property to ensure proper water drainage and conservation.

We request that you cease all prohibited vehicle activities immediately. Failure to comply with these regulations may result in fines or further administrative action as outlined in your [Lease Agreement/Bylaws].

If you have already corrected this issue, please consider this notice a friendly reminder. If you have any questions, please contact the management office at [Phone Number] or [Email Address].

Thank you for your cooperation in keeping our community clean and safe.

Sincerely,

[Your Name/Signature]

[Title/Management Office Name]