

Date: [Insert Date]

To: [Background Check Agency Name]

Address: [Agency Address]

Subject: Authorization for Maintenance Contractor Background Screening

I, [Full Legal Name of Contractor], hereby authorize [Company Name] and its designated screening agency to conduct a comprehensive background investigation in connection with my application for a maintenance contract.

I understand that this screening may include, but is not limited to, the following:

- Criminal history records (Federal, State, and County)
- Social Security Number verification
- Sex offender registry search
- Verification of previous employment and professional references
- Verification of technical certifications or licenses
- Motor vehicle records (if applicable to duties)

I authorize the release of any information requested by [Company Name] from various private and public entities, including law enforcement agencies, educational institutions, and former employers. I release all parties from any liability for providing this information.

Personal Information for Identification:

Full Name: _____

Date of Birth: _____

Social Security Number: _____

Current Address: _____

Driver's License Number: _____

State of Issuance: _____

This authorization shall remain valid throughout the duration of my contract with [Company Name], unless revoked by me in writing.

Signature of Contractor

Date Signed