

[Current Date]

[Vendor Name]

[Vendor Contact Person]

[Vendor Address]

[City, State, Zip Code]

Subject: Renewal of Snow and Ice Removal Services Contract

Dear [Vendor Contact Name],

Our current agreement for snow and ice removal services at [Property Name/Address] is scheduled to expire on [Current Expiration Date].

We have been satisfied with the services provided by [Vendor Name] and would like to formally extend our contract for the upcoming winter season, effective from [Start Date] to [End Date].

The terms and conditions of the renewal shall remain consistent with the previous contract, with the following agreed-upon price adjustments:

- New Seasonal Rate/Per-Push Rate: \$[Amount]
- Additional Terms: [Enter any changes or "None"]

Please review this renewal offer. If the terms are acceptable, please sign and return a copy of this letter by [Due Date]. Once received, we will issue the formal contract addendum for final signatures.

We look forward to continuing our professional relationship.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

Acceptance:

I, [Authorized Signatory Name], acting on behalf of [Vendor Name], hereby accept the terms of this contract renewal.

Signature: _____ Date: _____