

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Client Name]
[Client Address]
[City, State, Zip Code]

Subject: Pricing Adjustment for Landscaping and Groundskeeping Services

Dear [Client Name],

I am writing to you today to express my appreciation for the opportunity to maintain your property. We value our partnership and take great pride in ensuring your grounds remain in excellent condition.

To continue providing the high level of service and quality you expect, we find it necessary to adjust our service pricing. This change is due to rising costs in fuel, specialized equipment maintenance, and landscaping materials.

Effective [Date], the new rate for your [Weekly/Monthly] service will be \$[New Amount]. This represents a change from your current rate of \$[Old Amount].

The updated pricing reflects our commitment to using top-tier products and maintaining a highly skilled team for your property. All other terms of our existing agreement will remain the same.

Please review this update and let us know if you have any questions. We ask that you sign and return a copy of this letter or confirm via email by [Deadline Date] to acknowledge the new rate.

Thank you for your understanding and for your continued business.

Sincerely,

[Your Signature]

[Your Printed Name]
[Your Title]