

Date: [Insert Date]

To: [Subcontractor Name/Responsible Party]

Attention: [Contact Person Name]

Site Location: [Insert Project Address/Site Name]

SUBJECT: FINAL NOTICE - URGENT SCAFFOLDING SAFETY VIOLATIONS

Dear [Contact Person Name],

This letter serves as a **Final Notice** regarding recurring and unrectified scaffolding safety violations at the aforementioned site. Despite previous warnings issued on [Insert Date(s) of Previous Notices], our safety inspections conducted on [Insert Current Inspection Date] confirm that the following hazards persist:

- [Violation 1: e.g., Missing guardrails/toe boards]
- [Violation 2: e.g., Improper base plates or unstable foundation]
- [Violation 3: e.g., Lack of valid 'Scafftag' or inspection records]
- [Violation 4: e.g., Unauthorized modifications to the structure]

These conditions constitute a serious breach of health and safety regulations and pose an immediate risk to personnel. Consequently, you are hereby instructed to:

1. Cease all work on the affected scaffolding immediately.
2. Rectify all listed violations by [Insert Time, e.g., 5:00 PM] on [Insert Date].
3. Provide a certified competent person's report verifying the scaffold is fit for use.

Failure to comply with this final directive will result in immediate removal of your team from the site, contract suspension, or the engagement of a third-party contractor to remedy the safety defects at your direct expense.

Safety is non-negotiable. We expect your immediate cooperation to ensure a compliant and secure working environment.

Regards,

[Your Name]

[Your Title/Position]

[Company Name]