

Current Date: [Insert Date]

To: [Contractor Name/Company Name]

[Contractor Address]

[City, State, Zip Code]

RE: NOTICE OF CONTRACT BREACH - MATERIAL SUBSTITUTION

Dear [Contractor Name],

I am writing to formally notify you of a breach of our contract dated [Date of Contract] regarding the painting project at [Project Address].

Per the specifications detailed in our agreement, you were required to use the following materials:

- [Specified Brand/Type/Finish of Paint]
- [Specified Brand/Type of Primer/Sealant]

It has come to my attention that the following unauthorized substitutions were made:

- [Description of substituted material found on site]

Section [Number] of our contract states that no substitutions are permitted without prior written approval. This substitution constitutes a material breach of our agreement and may impact the longevity, quality, and warranty of the finished work.

I am requesting that you take the following corrective actions by [Insert Date]:

1. Immediately cease the use of all non-compliant materials.
2. Remove any paint or primer already applied that does not meet the contract specifications.
3. Restart the application process using the specific brands and products agreed upon in the contract at no additional cost to me.

Please provide written confirmation that you will rectify this issue by [Insert Date]. Failure to remedy this breach may result in the termination of our contract and/or legal action to recover damages.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]