

[Your Name/Company Name]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Waste Management Company Name]

[Customer Service/Billing Department Address]

[City, State, Zip Code]

RE: Notice of Contract Breach - Account Number: [Your Account Number]

Dear Customer Service Department,

I am writing to formally notify you that [Waste Management Company Name] is in breach of our service agreement dated [Date of Contract] due to failure to perform scheduled waste collection services.

The following scheduled pickups were missed:

- [Date of first missed pickup]
- [Date of second missed pickup]
- [Date of third missed pickup]

Despite these missed collections, I have been billed the full contractual rate. Furthermore, I have attempted to resolve this through the following previous contacts: [List dates of phone calls/emails and any reference numbers].

Under the terms of our contract, you are required to provide [Number] collections per [Week/Month]. Failure to do so constitutes a material breach of the agreement.

I hereby request that you:

1. Immediate collection of the accumulated waste within [Number] hours.
2. A pro-rated credit to my account for the missed services.
3. Written assurance that future pickups will occur as scheduled.

Please be advised that if this breach is not cured within [Number] days, I reserve the right to terminate the contract for cause without penalty and seek services from an alternative provider.

I look forward to your prompt response and a resolution to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]