

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Recipient Name]
[Contractor/Company Name]
[Company Address]
[City, State, Zip Code]

Subject: Letter of Commendation for Outstanding Exterior Painting Project Completion

Dear [Recipient Name],

I am writing to formally commend you and your team for the exceptional work performed on the exterior painting project located at [Project Address], which was completed on [Date].

The quality of craftsmanship displayed is outstanding. From the initial surface preparation and power washing to the final coat of paint, your attention to detail was evident. The precision in the trim work and the overall uniformity of the finish have significantly enhanced the aesthetic appeal and value of the property.

Furthermore, I would like to highlight the professionalism and efficiency of your crew. The project was completed within the agreed-upon timeframe and budget. Your team maintained a clean and organized workspace, ensuring minimal disruption to the daily operations of the site.

It is rare to find a contractor who balances technical skill with such high standards of customer service. Please extend my gratitude to everyone involved in this successful project.

I will not hesitate to recommend your services to others or to engage your company for future projects.

Sincerely,

[Your Signature]

[Your Printed Name]
[Your Title/Position]