[Your Name/Company Name]

[Your Address]

[City, State, Zip Code]

[Date]

[Agent or Broker Name]

[Insurance Agency Name]

[Agency Address]

[City, State, Zip Code]

Dear [Agent Name],

I am writing to express my sincere gratitude for your assistance in securing our new business insurance policy, [Policy Number].

I truly appreciate the time you took to explain the different coverage options and for tailoring a plan that meets the specific needs of [Your Company Name]. Having this protection in place gives us great peace of mind as we continue to grow our operations.

Thank you for your professionalism, patience, and excellent customer service throughout this process. We look forward to a long and successful professional relationship.

Best regards,

[Your Signature]

[Your Printed Name]

[Your Title]