

[Date]

[Founder Name]

[Startup Name]

[Address]

[City, State, Zip Code]

Dear [Founder Name],

On behalf of the entire team at [Agency Name], I would like to personally thank you for choosing us to partner with [Startup Name]. We understand the passion, vision, and hard work it takes to build a startup, and we are honored that you have trusted us to help navigate this journey with you.

Our goal is to provide the support and expertise needed to scale your vision and achieve your business milestones. We are committed to delivering results that reflect the unique identity of your brand and the high standards of your team.

We are excited to begin this collaboration and look forward to a successful partnership. If you have any questions or immediate feedback as we kick off our first project, please do not hesitate to reach out to me directly.

Thank you again for your trust and confidence.

Best regards,

[Your Name]

[Your Title]

[Agency Name]