

NOTICE TO QUIT FOR NON-PAYMENT OF RENT

Date: [Date]

To: [Tenant Name]

Address: [Rental Property Address]

Unit Number: [Unit Number, if applicable]

Dear [Tenant Name],

This letter serves as formal notice that your lease agreement dated [Lease Start Date] for the property located at [Property Address] is being terminated for failure to pay rent.

As of [Today's Date], your overdue rent balance is as follows:

- Past Due Amount: \$[Amount]
- Late Fees (if applicable): \$[Amount]
- **Total Due: \$[Total Amount]**

Under the terms of your lease and local laws, you are hereby notified that you must perform one of the following actions within [Number of Days, e.g., 3, 5, or 7] days of receiving this notice:

1. Pay the total amount due of \$[Total Amount] in full.
2. Vacate the premises and return all keys to the landlord.

If you fail to pay the full amount or vacate the premises by [Deadline Date], legal action will be initiated to regain possession of the property, recover the unpaid rent, and seek any applicable court costs and attorney fees.

Please contact [Landlord/Property Manager Name] at [Phone Number] immediately to discuss payment or move-out arrangements.

Sincerely,

[Landlord Name/Signature]

[Landlord Address]

[Phone Number]