

**Date:** [Date]

**To:** [Tenant Name(s)]

**Address:** [Property Address, Unit Number]

**Subject: NOTICE OF LEASE VIOLATION - UNAUTHORIZED PET**

Dear [Tenant Name],

This letter serves as formal notification that you are currently in violation of your Lease Agreement dated [Lease Start Date] regarding the pet policy for the premises located at [Address].

It has come to our attention that an unauthorized animal (described as: [Description of Pet]) is being kept on the property. According to Section [Section Number] of your lease agreement:

*"No pets are allowed on the premises without prior written consent from the Landlord and payment of any required fees/deposits."*

To remedy this violation, you are required to take one of the following actions by [Deadline Date]:

- Permanently remove the animal from the premises.
- Contact the management office to determine if the pet is eligible for approval, submit a formal request, and pay any applicable pet deposits or monthly pet rent.

Failure to comply with this notice may result in further legal action, including potential eviction proceedings as outlined in your lease and local landlord-tenant laws.

Please contact us immediately at [Phone Number] or [Email Address] to confirm that this matter has been resolved.

Sincerely,

[Your Name/Property Manager Name]

[Company Name]

[Contact Information]