

Date: [Date]

To: [Tenant Name]

Address: [Property Address/Unit Number]

Subject: NOTICE OF NOISE ORDINANCE AND QUIET HOURS VIOLATION

Dear [Tenant Name],

This letter serves as a formal notice regarding a noise disturbance reported from your unit on [Date] at approximately [Time].

According to your lease agreement and the building policy, quiet hours are strictly enforced between [**Start Time**] and [**End Time**] daily. During these hours, residents are required to keep noise levels to a minimum to ensure the peaceful enjoyment of all tenants.

The reported disturbance involved:

[Description of noise, e.g., loud music, shouting, heavy footsteps, social gathering]

This behavior is a violation of the following:

- Section [Number] of your Residential Lease Agreement.
- Building Rules and Regulations regarding Quiet Hours.
- Local Municipal Noise Ordinances.

Please consider this a formal warning. We ask that you be mindful of your neighbors and adhere to the established quiet hours moving forward. Please be advised that repeated violations may result in further action, including monetary fines or legal proceedings for lease termination.

If you have any questions regarding this notice, please contact the management office at [Phone Number].

Thank you for your immediate cooperation.

Sincerely,

[Your Name/Property Manager]

[Management Company Name]