

## **FINAL NOTICE OF PROPERTY MAINTENANCE NON-COMPLIANCE**

Date: [Insert Date]

To: [Property Owner Name]

Address: [Property Owner Mailing Address]

City, State, Zip: [City, State, Zip]

**RE: FINAL NOTICE regarding property located at: [Subject Property Address]**

Dear [Property Owner Name],

This letter serves as a FINAL NOTICE regarding outstanding property maintenance violations at the address listed above. Despite previous notifications sent on [Date of First Notice] and [Date of Second Notice], the following violations remain unresolved:

- [Violation 1: e.g., Excessive weed growth/unmown grass]
- [Violation 2: e.g., Accumulation of debris/trash]
- [Violation 3: e.g., Structural repair requirements]

Pursuant to [Local Ordinance/Code Number], you are hereby required to bring the property into full compliance by no later than **[Deadline Date]**.

Failure to correct these issues by the aforementioned date will result in the following actions:

- Issuance of formal citations and monetary fines.
- The City/Homeowners Association performing the maintenance at the owner's expense.
- A formal lien being placed against the property.
- Legal action in local housing court.

If you believe this notice has been sent in error, or if the work has been completed, please contact our office immediately at [Phone Number] or [Email Address] to schedule a final inspection.

Your immediate attention to this matter is required to avoid further legal or financial consequences.

Sincerely,

[Your Name/Signature]

[Your Title/Department]

[Organization/City Name]