

**Date:** [Date]

**To:** [Resident Name]

**Address:** [Property Address]

**Subject: Notice of Non-Compliance: Landscaping and Lawn Maintenance**

Dear [Resident Name],

This letter is to formally notify you regarding the current condition of the landscaping at your property. During a recent inspection on [Inspection Date], it was observed that your yard is not in compliance with the established community maintenance standards.

**The following issues were identified:**

- Excessive grass height (must be kept below [Number] inches)
- Overgrown weeds in flower beds or walkways
- Untrimmed hedges or tree branches
- Accumulation of yard debris or clippings
- Other: [Description]

To maintain the aesthetic value and safety of our neighborhood, we kindly request that you address these issues and bring your property back into compliance by [Deadline Date].

Failure to rectify these concerns by the date mentioned above may result in [Action, e.g., a fine/contracted cleanup at your expense] as outlined in the [Agreement/HOA Bylaws].

If you have already addressed these items, or if you require an extension due to specific circumstances, please contact us at [Phone Number] or [Email Address].

Thank you for your prompt attention to this matter and for helping keep our community beautiful.

Sincerely,

[Your Name/Signature]

[Your Title/Organization Name]