

[Date]

[Recipient Name]
[Property Address]
[City, State, Zip Code]

RE: Notice of Compliance - Case Number: [Case Number]

Dear [Recipient Name],

This letter serves as official notification that the property located at [Property Address] has been inspected and is now in full compliance with property maintenance regulations.

A follow-up inspection was conducted on [Date of Inspection]. It has been determined that the violations previously identified in the letter dated [Date of Original Notice] have been corrected to our satisfaction.

As a result, this case is now closed. No further action is required from you at this time regarding these specific issues.

Thank you for your cooperation and for your efforts in maintaining the standards of the community.

Sincerely,

[Your Name/Signature]
[Your Title]
[Department/Organization Name]
[Phone Number]