

[Date]
[Property Owner Name]
[Mailing Address]
[City, State, Zip Code]

RE: NOTICE OF PROPERTY VIOLATION - TRASH AND DEBRIS REMOVAL

Property Address: [Insert Property Address]

Dear Property Owner,

This letter is to formally notify you that an inspection of the property located at the address above was conducted on [Date of Inspection]. During this inspection, it was observed that the property is currently in violation of [City/County/HOA] regulations regarding the accumulation of trash and debris.

Specifically, the following issues were identified:

- [Description of violation, e.g., piles of loose garbage]
- [Description of violation, e.g., discarded furniture or appliances]
- [Description of violation, e.g., construction materials or scrap metal]

To bring the property back into compliance, you are required to remove all trash, junk, and debris from the exterior of the premises and dispose of it at a licensed facility. This action must be completed by [Deadline Date].

A follow-up inspection will be performed on or after [Re-inspection Date]. Failure to remedy these violations by the deadline may result in [fines, citations, or the removal of debris by the authorities at the owner's expense].

If you have already cleared the debris or believe this notice was sent in error, please contact our office immediately at [Phone Number] or [Email Address].

Thank you for your prompt attention to this matter and for helping maintain the cleanliness of our community.

Sincerely,

[Your Name/Signature]
[Your Title/Department]
[Organization Name]