

Date: [Insert Date]

To: [Recipient Name/Occupants/Building Owners]

From: [Your Name/Organization Name]

Property Address: [Insert Property Address]

Subject: Post-Inspection Asbestos Status Update

Dear [Recipient Name/Residents],

This letter is to inform you that a professional asbestos inspection was recently conducted at the address listed above on [Insert Date of Inspection]. The purpose of this inspection was to identify the presence, location, and condition of any asbestos-containing materials (ACM).

Inspection Findings:

[Select one option and delete the other:]

- **Option 1:** No asbestos-containing materials were identified in the inspected areas. No further action is required at this time.
- **Option 2:** Asbestos-containing materials were identified in the following locations: [List specific locations, e.g., basement pipe insulation, floor tiles].

Current Status and Safety:

[If asbestos was found:] The identified materials are currently in [good/stable/damaged] condition. According to the environmental consultant, these materials do not pose a health risk as long as they remain undisturbed and intact.

Next Steps:

[List any planned actions, such as: periodic monitoring, professional removal, or encapsulation. If no asbestos was found, state: "No further action is required."]

A full copy of the inspection report is available for review at [Location/Office]. Please ensure that no drilling, sanding, or remodeling work is performed in the identified areas without prior consultation with management.

If you have any questions regarding this update, please contact [Name] at [Phone Number] or [Email Address].

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title]