

Date: [Insert Date]

To: [Property Owner/Tenant Name]

Property Address: [Insert Full Address]

RE: INITIAL NOTICE OF MOLD REMEDIATION PROTOCOL

Dear [Name],

This letter serves as formal notification that a Mold Remediation Protocol has been established for the property located at the address listed above. This protocol follows the initial mold assessment conducted on [Date of Inspection] by [Name of Inspector/Company].

1. Scope of Work

The remediation project will target the following areas: [List rooms or specific areas]. The primary goal is to remove mold growth and address the underlying moisture source to prevent recurrence.

2. Remediation Methods

The following methods will be utilized during the process:

- Establishment of containment zones using high-efficiency particulate air (HEPA) filtration.
- Removal of impacted materials (e.g., drywall, insulation, carpeting).
- Cleaning and disinfection of structural elements and surfaces.
- Post-remediation air quality testing.

3. Safety and Occupancy

For safety reasons, access to the containment area will be restricted to authorized personnel only. [State whether occupants need to vacate the premises or if they can remain in unaffected areas].

4. Scheduled Start Date

Remediation activities are scheduled to begin on [Start Date] and are estimated to be completed by [Estimated Completion Date].

5. Contact Information

If you have any questions regarding the technical aspects of this protocol, please contact [Project Manager Name] at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Company Name]

[Title]

[License Number, if applicable]