

[Date]

[Recipient Name]

[Recipient Address]

[Unit/Apartment Number]

**Subject: Approval of Request for Structural Unit Modification**

Dear [Recipient Name],

We are pleased to inform you that your request for structural modifications to the unit located at [Unit Address/Number], submitted on [Date of Request], has been officially approved.

This approval is granted based on the architectural plans and specifications provided in your application. Please note that the work must adhere to the following conditions:

- All construction must be carried out between the hours of [Start Time] and [End Time].
- The project must comply with all local building codes and safety regulations.
- Work must be completed by the projected date of [Completion Date].
- Any deviations from the approved plan must be submitted for further review.

Please ensure that your contractors coordinate with the building management regarding the disposal of debris and the use of common areas or elevators.

If you have any questions, please contact [Contact Name] at [Phone Number/Email].

Sincerely,

[Your Name/Signature]

[Your Title/Position]

[Organization/Building Management Name]