

[Date]

[Applicant/Resident Name]  
[Applicant/Resident Address]  
[City, State, Zip Code]

Re: Notice of Denial of Request for Accommodation/Modification

Dear [Applicant/Resident Name],

We are writing to formally respond to your request dated [Date of Request] regarding [Description of Request]. After careful review and consideration, we regret to inform you that we are unable to grant this specific request.

Our decision is based on the fact that the requested accommodation or modification would result in a fundamental alteration of our property operations. Specifically, the request would require us to change the basic nature of the services we provide and would interfere with the essential functions of our management and maintenance staff in the following ways:

[Insert specific explanation of how the request changes the nature of operations, e.g., requiring staff to provide personal medical services or changing the primary use of a specific facility.]

While we cannot fulfill this specific request, we are committed to providing equal housing opportunities. We would like to engage in an interactive process with you to discuss whether there is an alternative accommodation that would meet your needs without fundamentally altering our operations.

Please contact the management office at [Phone Number] or [Email Address] by [Date] if you would like to discuss potential alternative solutions.

Sincerely,

[Your Name/Property Manager Name]  
[Property Name/Company Name]