

Date: [Insert Date]

To: All Residents / [Resident Name]

From: [Property Management/Landlord Name]

Subject: Reminder of Assistance Animal Policy and Rules

Dear Resident,

This letter serves as a friendly reminder regarding the policies and rules governing assistance animals (including service animals and emotional support animals) within our community. To ensure a comfortable and safe living environment for all residents, please adhere to the following guidelines:

- **Identification:** While assistance animals are not required to wear vests, they must remain under the control of their handler at all times.
- **Waste Disposal:** Owners are responsible for the immediate cleanup and proper disposal of all animal waste in designated trash receptacles.
- **Leash Requirements:** Assistance animals must be on a leash, harness, or tether while in common areas, unless the disability prevents the use of these devices.
- **Behavior:** Animals must not display aggressive behavior, bark excessively, or disturb the quiet enjoyment of other residents.
- **Health and Safety:** Owners must ensure animals are up to date on all vaccinations and local licensing requirements.
- **Damage:** Owners are responsible for any physical damage to the premises or common areas caused by the animal.

Please note that these rules are in place to balance the rights of assistance animal owners with the safety and comfort of the entire community. Failure to comply with these rules may result in a formal violation notice.

If you have any questions regarding these policies, please contact the management office at [Insert Phone Number] or [Insert Email Address].

Thank you for your cooperation.

Sincerely,

[Your Name/Signature]

[Property Name]