

Date: [Insert Date]

Tenant Name: [Insert Tenant Name]

Address: [Insert Property Address/Unit Number]

RE: NOTICE OF FIRST VIOLATION - ASSISTANCE ANIMAL POLICY

Dear [Insert Tenant Name],

This letter serves as a formal notice regarding a reported violation of our Assistance Animal Policy. On [Insert Date], the following incident/violation was documented:

[Insert Description of Violation, e.g., animal off-leash in common areas, excessive barking, failure to dispose of waste, or damage to property].

While we respect your right to have an assistance animal as a reasonable accommodation under the Fair Housing Act, all residents are required to adhere to specific behavioral and hygiene standards. Specifically, our policy states that:

- [Insert Specific Policy Rule 1]
- [Insert Specific Policy Rule 2]

Please take the necessary steps to ensure this behavior does not recur. Continued violations of these rules may result in the rescinding of the animal's approval to remain on the premises or further lease enforcement actions.

If you have any questions regarding this notice or believe this information is in error, please contact the management office at [Insert Phone Number/Email] within [Insert Number] days.

Sincerely,

[Your Name/Property Manager Name]

[Property Management Company Name]