

DATE: [Current Date]

TENANT NAME(S): [Tenant Names]

PROPERTY ADDRESS: [Rental Property Address]

RE: NOTICE OF MANDATED MOVE-OUT INSPECTION

Dear [Tenant Names],

Pursuant to the judgment for possession issued on [Date of Eviction Order], this letter serves as formal notice regarding the mandated move-out inspection of the premises located at the address listed above.

The inspection is scheduled to take place on:

DATE: [Inspection Date]

TIME: [Inspection Time]

Please ensure that all personal belongings have been removed and the property is cleared of any trash or debris prior to this time. You are encouraged to be present during this inspection; however, the inspection will proceed at the scheduled time regardless of your presence.

During the inspection, we will document the condition of the property and identify any damages beyond normal wear and tear. Please leave all keys, garage door openers, and any other property access devices on the kitchen counter or return them directly to the undersigned.

Failure to vacate the premises by the court-ordered date of [Final Move-Out Deadline] may result in the involvement of the Sheriff/Constable for physical removal.

Sincerely,

[Landlord/Manager Name]

[Company Name, if applicable]

[Phone Number]

[Email Address]