

[Parent/Guardian Name]

[Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Bank Name]

[Branch Address]

[City, State, Zip Code]

**Subject: Request to Open a Minor Personal Checking Account**

To the Branch Manager,

I am writing to formally request the opening of a minor personal checking account for my child, [Minor's Full Name], who is currently [Age] years old. I would like to act as the primary custodian/co-owner of this account.

The purpose of this account is to help my child learn financial responsibility and manage their personal savings. We have provided the necessary identification documents for both myself and the minor attached to this letter.

Please let us know if there are specific forms we need to sign or if a scheduled appointment is required to finalize the application. We are prepared to make the initial minimum deposit as required by your institution.

Thank you for your assistance with this matter.

Sincerely,

[Signature]

[Parent/Guardian Printed Name]