

[Your Name]
[Your Current Overseas Address]
[City, Country, Postcode]
[Your Email Address]
[Your Phone Number with Country Code]

[Date]

[Bank Name]
[Bank Branch Address]
[City, Country, Postcode]

Subject: Request to Open a Non-Resident Personal Checking Account

Dear Branch Manager,

I am writing to formally request the opening of a non-resident personal checking account with [Bank Name].

I am a citizen of [Your Country] and I am currently residing in [Your Current Country]. I wish to establish this banking relationship for the purpose of [State Reason: e.g., managing personal investments, frequent travel, or upcoming relocation].

I have enclosed/attached the following documents for your review:

- A certified copy of my valid Passport.
- Proof of my overseas residential address (Utility bill/Bank statement).
- [Optional: Reference letter from my current bank].
- [Optional: Proof of source of funds].

Please let me know the required initial deposit amount and any additional forms or procedures necessary to complete this application remotely. If a video verification call is required, I am available at your convenience.

Thank you for your assistance. I look forward to your positive response.

Sincerely,

[Signature Space]

[Your Printed Name]